

ASIAN HERITAGE STREET CELEBRATION APPLICATION

Procedure	<ol style="list-style-type: none"> 1. This is an application for concession space at the 3rd annual Asian Heritage Street Celebration on Saturday, May 19, 2007 located in the Downtown South of Market Area in San Francisco on Howard St. between 5th and 7th Streets. 2. Application deadline is April 23, 2007 for food vendors and April 30, 2007 for all others. 3. Return the Completed and Signed Application (both sides) and: <ul style="list-style-type: none"> ∞ If applicable, health department form, photos, non-profit status, etc. ∞ Attach Check or Money Order Payable to AsianWeek Foundation. ∞ Mail to AHSC - Community Booth Program, 809 Sacramento Street, San Francisco, CA 94108 4. If accepted, a signed copy will be mailed back to you one week after receipt. You will be notified of booth location around May 13, 2007. 5. After reading ALL the information, you may get further information via email at apang@awfoundation.com or by calling Angela Pang at 415-321-5865. For additional information visit our official website: www.AsianFairSF.com.
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Contact Information	Organization:		
	Representative:		
	Street:		
	City:	State :	Zip:
	Phone Day:	Phone Evening:	
	Email:		

Booth Space (Operator to provide own materials, such as tent and tables. To rent booth materials for additional charge, see below and further policies on back.)	<input type="checkbox"/>	1. Crafts OR Asian-themed	\$ 200
	<input type="checkbox"/>	2. Commercial Businesses	\$ 350
	<input type="checkbox"/>	3. Food and Drink (No Alcohol) Includes Health Department Inspection Fee Include an additional \$150 Deposit Please also fill out Health Department Application	No Cooking (Single Booth) \$ 300
	<input type="checkbox"/>	4. Community /Non Profits Include nonprofit status 501(c)(3) or other documentation.	Cooking (2 Booths; Include an additional \$150 refundable deposit) \$ 600
	<input type="checkbox"/>	5. Political Booths	\$ 125
	<input type="checkbox"/>	6. Corporate Booths	\$400
<input type="checkbox"/>		\$2000	

Cost (Contact Angela Pang at 415-321-5865 for booth materials rental information)	A: Cost of Single Booth Space (See Above Table)	\$	
	B: # of Booth Spaces required	x	
	C: Booth Materials Rental through AHSC	<input type="checkbox"/>	\$ To be determined
	Total Cost (A x B)		=
Please enclose Check or Money Order with Application.			

Booth Facilities	<p>If you need help with booth set ups including tent, table, chairs, etc. we can help supply you with these, but you must call to make special arrangements by April 30. Contact Angela Pang at 415-321-5865 or via email at apang@awfoundation.com. The price for the materials will be determined in May.</p>
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Description	1. Briefly describe the type of craft, merchandise, food, drink, or service that will be provided in your booth space.
	2. Food and Drink applicants must include method of preparation.
	3. Arts and Crafts vendors must include pictures.

Information	1. General <ul style="list-style-type: none"> ∞ Operator must provide own booth and everything necessary to conduct operation such as tent, tables, chairs, water and electricity. ∞ Each Booth Space is 10 feet by 10 feet, and must be less than 10 feet high. Booth material rentals are available from Abbey Party Rents (415) 715-6900 or Special Events (800) 540-0657. For help with booth materials call the Asian Heritage Street Celebration at 415-321-5865. ∞ If operator brings a generator or battery to provide electricity, it must be contained within the booth space and exhaust fumes or noise must not disturb neighboring booths. ∞ We reserve the right to reject any application, refuse space or close any booths, sales, or displays deemed detrimental to the success of the Celebration or in violation of local Fair ordinances. ∞ Concession space is not transferable nor may it be subdivided.
	2. Food and Drink Vendors Policy <ul style="list-style-type: none"> ∞ Must be approved by and follow regulations and requirements of the SF Department of Health and AHSC. ∞ No more than 3 vendors of the same item type will be allowed. ∞ Must provide two 40-gallon trash receptacles for public use. ∞ You MUST clean up your space or you will be charged \$150 cleaning fee. ∞ Serve only the items approved in your application.
	3. Craft & Asian-themed Booths <ul style="list-style-type: none"> ∞ Merchandise for sale must be handcrafted by the person renting the booth space or business is locally and Asian-owned with products directed at the APA community. ∞ A Photograph(s) showing the merchandise to be sold at the booth must be submitted with this application. ∞ Seller must allow for quick inspection of their merchandise on the day of the Celebration.

AGREEMENT TO OPERATE BOOTH

_____, (“Operator”), and AsianWeek Foundation, a Nonprofit Corporation, agree as follows: Operator will operate booth space at the Asian Heritage Street Celebration to be held on May 19, 2007 at Howard St. between 5th and 7th Streets under the terms outlined in this application and agreement.

- (1) Operator will be responsible for all of its agents, employees or independent contractors ("agents").
- (2) Operator and agents will only sell or serve items approved in application.
- (3) Booths must be claimed between 6AM and 9AM on day of Street Celebration. Booths must be set up by 10AM. Street Celebration will begin at 11AM and run until 6 PM. Booths must be cleaned up immediately after closing.
- (4) Food and Beverage booths must have insurance covering injuries to third parties that might occur from sale or distribution.
- (5) Operator agrees to indemnify, save harmless, and defend AWF from all liability from loss, damage, or injury to persons or property that may occur, regardless of negligence of Operator or its agents.

Operator Name and Business

Accepted by:
AsianWeek Foundation, a Nonprofit Corporation

Operator Signature

Date

Signature

Date